



We the People Board of Directors Meeting

Monday, July 20, 2020, 7:00-8:30 p.m.

We the People High School
1635 Long Beach Blvd., Long Beach, CA 90813

Information for Call-in/ Video: Join Zoom Meeting: <https://zoom.us/j/692840843>

Meeting ID: 692 840 843

One tap mobile+16699006833,692840843# US (San Jose)

Locations for Call-in/ Video:

5620 Matilija Ave., Valley Glen, CA 91401

535 S. Curson Ave., Los Angeles, CA 90036

2610 185th St., Redondo Beach, CA 90278

4650 Ruth Ave., Long Beach CA 90805

1888 Stanley Ave, Signal Hill, CA 90755

AGENDA

| ORDER OF BUSINESS | SUBJECT | DISPOSITION |
|---|--|--------------------|
| 1. Call to order: 7:21pm | Roll call Has (Present), Fraser (Absent), Jones (Present), Quevedo (Present), McCullough (Present), Choi (Present) Lisa Boulos (Guest Present) Anita Ravi (Staff Present) | |
| 2. Approval of Minutes | June 20, 2020 | Action |
| Discussion: None Motion: Jones motioned to approve meetings minutes from last month's board meeting. Second: McCullough seconded the motion. All in Favor: Has, Quevedo, Jones, Choi, and McCollough all approved. Opposed: None Abstentions: None | | |
| 3. Announcement of Closed Session Items | In accordance with California Government Code Section 54950, the various matters to be considered in Closed Session today will be announced. | |
| 4. CLOSED SESSION | | |
| 5. Report of Closed Session Items | In accordance with California Government Code Section 54957.7, the reports required of 54957.1 regarding actions taken in Closed Session will be made known at this time. | |
| 6. Return to OPEN SESSION | | |
| 7. New Business Items | | |
| a. Finance | 1. June Financial Statements | Information |

| | | |
|--|--|---|
| (20 min) | <ol style="list-style-type: none"> 2. Funding update: CA state funding status 3. Approve Updated Fiscal Policies 4. Approve Tenant Improvement Budget | <p>Information Action Action</p> |
| <p>Discussion: Our rep. Lisa Boulos at ExED joined us to discuss what happened with our budget since first approved. Governor Newsom made changes to state of CA's budget and we remain fiscally on pace due to our own revenue sources. The Governor will be deferring out payments and it's important for us to understand the timing cycle of these funds and the percentage breakdowns. Ultimately, we need to be careful with cash and bottom line our net income will be stable overall. There's a chance deferral exemption possible. Discussed other possible funding resources for our school through current legislation e.g. emergency funds related to covid. Reviewed all changes since original budget and that's a revenue increase of \$39k. ED mentioned all contingent on student enrollment.</p> <p>ED discussed newly revised fiscal policies. This change gives the best flexibility as we grow. Our treasurer was set up as a signer for all items requiring second signatures. ED is owner budget and must approve all expenses. Program Administrator title changed to Office Manager. These are minor changes. Discussed expenses to be covered by PCSG grant.</p> <p>Motion: Jones motioned to approve fiscal policies. Second: Has seconded the motion. All in Favor: Choi, McCollough, Has, Quevedo, Jones all approved. Opposed: None Abstentions: None</p> <p>Motion: Has motioned to approve item 4; approving our tenant budget. Second: Quevedo seconded the motion. All in Favor: Choi, Quevedo, Has, Jones and McCollough all approved. Opposed: None Abstentions: None</p> | | |
| <p>b. Operations (20 min)</p> | <ol style="list-style-type: none"> 1. Enrollment update 2. Teacher/Staff Hiring Update 3. Approve/ Deny contract with Better 4 You Meals 4. Approve/ Deny Janitorial Services Agreement with C & E LLC 5. Board Resolution 3: Accept Revolving Loan 6. Approve Math Placement Policy | <p>Information Information Action Action Action Action Action</p> |
| <p>Discussion: Students have been visiting the school, picking up summer reading, etc. Teachers and admin. engaged in outreach. Phone calls and canvassing underway. Local nonprofits helping us recruit. Goal is still 50 students. Hiring update: Kendrick Jones our previous Program Administrative has resigned his role. The job posting is up for a new office manager. Still hiring someone for mathematics. Quevedo asked for job description and listing to be emailed to all.</p> <p>Reviewed three vendor contracts for meal service for school. ED recommends Better 4 You Meals. It meets all FDA approvals, accommodates Long Beach area. Reviewed three vendors for</p> | | |

Janitorial services. C & E LLC. is the best recommendation for service type, cost and set-up. Jones asked about flexibility of contract.

Discussion on integrated sequence of mathematic placement policy and this is recommended by ED.

Motion: McCullough motioned to approve both vendors recommended by ED.

Second: Quevedo seconded motion.

All in Favor: McCollough, Choi, Has, Quevedo and Jones all approved.

Opposed: None

Abstentions: None

Motion: McCullough motioned to approve revolving loan.

Second: Has seconded the motion.

All in Favor: Choi, McCollough, Has, Jones, and Has all approved.

Opposed: None

Abstentions: None

Motion: Jones motioned to approve math policy.

Second: Quevedo seconded the motion.

All in Favor: Choi, Has, McCullough, Quevedo, & Jones all approved.

Opposed: None

Abstentions: None

| | | |
|--|---|------------------------------------|
| <p>c. School Scheduling for 2020-21 (20 min)</p> | <p>1. Discussion of scheduling considerations for 2020-21 2. Approve school schedules for 2020-21</p> | <p>Information Action</p> |
| <p>Discussion: On Friday the gov't shared a new criteria for school opening. All schools need to submit by 9/30 a continuity plan. Schools must have school and class work with a minimum of 4 hours per day. LA County Health Dept. also published a 13-page guidelines for reopening document. Our plan is to open five weeks with distance learning. We will assess on week three what the next five weeks will be, and this will continue through at least the first semester. This way teachers can plan five weeks at a time.</p> <p>Hybrid model discussed should that become possible. Twice a week on site, twice a week distance learning and Friday will be an extra support day. Board president who works for country health invited to speak to staff and put them at ease regarding covid management and healthy and safety. Choi dropped off meeting.</p> <p>Motion: McCullough motioned to approve school reopening schedule as listed. Second: Quevedo seconded the motion. All in Favor: Has, Quevedo, McCullough, and Jones all approved. Opposed: None Abstentions: Noe</p> | | |
| <p>d. Board Governance</p> | <p>1. Review and sign Board of Directors Commitments for 2020-21</p> | <p>Action</p> |

| | | |
|---|--|--------------------|
| (15 min) | 2. Fundraising Check-In and Commitments 3. Formation of committees: fundraising, outreach 4. CSGF Board Assessment | Information Action |
| <p>Discussion: Has tabled forming committees (item 3) at this meeting. We will do so next month when all board members are in attendance. Item to be added to next month's board agenda. Board revisited board commitments form. Has discussed how thorough the form is now and where we can make changes. Board commitments for this year need to be signed for school year '20-'21. Has asked for these signed forms to be sent to her before Aug. meeting and please add a letter that elaborates on board members personal contribution.</p> <p>Board president discussed board trainings being held on 7/27. Quevedo agreed to attend.</p> <p>ED discussed Open House format (virtual). Teachers will be the draw.</p> <p>Motion: Has motioned to approve board commitment form for the year. Second: Quevedo seconded the motion. All in Favor: McCollough, Quevedo, Jones, and Has all approved. Opposed: None Abstentions: None</p> | | |
| 8. Future Business | Call for new agenda items from the Board of Directors | |
| 9. Call to adjourn: 8:37 | | |

We the People High School
Board Meeting Dates, 2020-21 Fiscal & School Year: Adopted 6.15.2020
 Location: 1635 Long Beach Blvd., Long Beach, CA 90813

The Board meets the third Monday of every month from 7:00 – 8:30 p.m. unless otherwise posted. Agendas are posted online on our website, and at our meeting location 72 hours in advance of each meeting. The Board of Directors follows the Brown Act. All meetings are open to the public.

2020:

- Monday, July 20
- Monday, August 17
- Monday, September 21
- Monday, October 19
- Monday, November 16
- Monday, December 21

2021

- Tuesday, January 19 (MLK Jr. Day Monday Holiday)

- Tuesday, February 16 (Presidents' Day Monday Holiday)
- Monday, March 15
- Monday, April 19
- Monday, May 17
- Monday, June 21